



**CARADOC PS SCHOOL COUNCIL  
& CARADOC HOME AND SCHOOL  
ASSOCIATION AGENDA  
February 2nd, 2026 – 6:30 p.m.**



<b>Agenda Item</b>	<b>Lead Member</b>	<b>Action/Information/Documents</b>
<b>School Council</b> Welcome and Attendance 6:30 – 5 Minutes	<a href="#">Kelly Fortney</a> Liz Taylor	<b>Attendance Sheet</b> <b>Chelsea Clouthier</b> <b>Sarah Smith</b> <b>Jessica Kelders</b> <b>Kate Larivee</b> <b>Kelly Fortney</b> <b>Aretta Blue</b> <b>Lisa Gordon (on-line)</b> <b>Philip</b>
Approval of Agenda 6:35 – 2 Minutes	Liz Taylor	Agenda Motion for Approval - Sarah Smith Second - Jessica Kelders
Approval of Past Minutes 6:37 – 3 Minutes	Liz Taylor	Motion for Approval - Sarah Smith Second - Jessica Kelders
Declaration of Conflict of Interest 6:40 – 2 Minutes		n/a
Mail/ Email to Table 6:42 – 5 Minutes		n/a
Business Arising from new school year: 6:47 – 10 Minutes a.	Kelly Fortney	n/a
Admin Report 6:57 - 5 Minutes	Kelly Fortney	Discussion around spacing our year-end trips. Organizing the trips to be more spread out for parents taking time off work to help. Kelly will share that feedback with Teachers.
Inclusion and Accessibility 7:03 - 5 minutes	Kelly Fortney	n/a
Financial Report 7:08 – 1 Minute	Lisa Gordon	See attached Treasure’s report
New Business 7:09 – 5 Minutes a.	Kelly Fortney	None at this time
Upcoming Meetings 7:14 – 5 Minutes a. June 1 <sup>st</sup> , 2026	Kelly Fortney	Next Council meeting to be combined with Home and School is June 1st.
Motion to Adjourn School Council 7:19	Liz Taylor	Motion to Adjourn - Sarah Smith Second - Jessica Kelders
<b>Home and School Association</b> Welcome and approval of Agenda and Minutes	Jessica Kelders	Motion to Approve I. Kate Larivee II. Sarah Smith
Opening remarks / President’s update	Jessica Kelder	Hot lunches ran through and Little Caesar’s ran through January for fundraising. Not a lot from Ofsa. The conference is in Hamilton

		<p>this year and any one interested is welcome to attend. Jessica can give more information if requir</p> <p>Skating is this week, same schedule as last time, volunteer numbers seem good.</p> <p>Delivery for LC is Tuesday February 24th, Jess will be there and would love some help from Volunteers.</p> <p>March 7th is the next Name that Tune - insurance certificate is needed.</p> <p>.</p>
Membership Report	Jessica Kelders	Nothing to report
Treasurer's Update	Lisa Gordon	<p>See attached reports</p> <p>Quote from Shayne \$2732.34 for Microphones.</p> <p>.</p>
Fundraising Update	Jessica Kelders	<p>Discuss dates for a third Let It Brie lunch and a second Hot Dog Day. June 15th for Let it Brie and March 26th for Hot Dog Day.</p> <p>Decide on prizes for Little Caesar's - if we are purchasing then the Execs need to all agree and have the decision recorded in the minutes. \$50 for first, \$100 for second and \$150 for first prize. Little Caesar's is only at 10% of the goal. We are looking for more reminders to be sent by the school. Socials did a post this morning.</p> <p>Band number #5 is on the hook. Our SoP is completed. Insurance is close to being in place. We have an Emcee, Derek, in place.</p> <p>Kelly will work on a blurb for how the funds will be used. Instruments for band and for primary students and ipads.</p>
New Business		<p>Plan a course of action for the "Donate a Meal" money we have from the Lunch Up program. It can be added to certain students' accounts.</p> <p>Decided that we will use a check option to fund the nutrition program. We will pull the funds quarterly.</p>
Motion to Adjourn		<p>Motion to Adjourn - Sarah Smith</p> <p>Second - Jessica Kelders</p>